

Instructions for registering for the CRT volunteer workshops

- Login to the CHSP portal. Contact E'jaaz Abdul-Musawwir if you need help remembering your username. Ejaaz.Abdul-Musawwir@talgov.com, 850-815-0882
- Update your contact information if needed.
- Select "Yes" to the question, "Would You Like to Volunteer This Year?"
- Choose the 26-27 Fiscal year in the "Funding Year" drop-down menu
- Then choose the workshop you would like to attend. If this is your first time volunteering, make sure you select one of the workshops for new Volunteers.
- Please also make sure the rest of your volunteer profile is complete. Add dates you are not available in May and June. Add any conflicts of interest you have with local nonprofit agencies.

The image shows two screenshots of the CHSP portal registration form. The top screenshot displays the 'Contact Information' section with fields for Volunteer First Name (Test), Volunteer Last Name (Volunteer), Cell Phone (850-555-5555), Work Phone (850-488-0000), Home Phone (850-111-1111), Fax, Email (ubcounselor@hotmail.com), Place of Employment, Address Type (Home Address selected), Address (2122 Rose Avenue), City (Tallahassee), State (Florida), and Zip (32303). The bottom screenshot shows the 'Volunteering' section with the 'Would You Like to Volunteer This Year?' question (Yes selected), 'Funding Year' dropdown (Fiscal Year 2026-2027 selected), 'Workshop Selected' dropdown (Click to select a workshop), 'Have You Previously Volunteered?' question (Yes selected), 'If yes, number of years?' (0), 'Past Assignments' (View Past Assignments), 'Dates not available between ___ and ___ for agency visits (list all)', 'Add Date Not Available' button, 'Conflicts of Interest (list all)', and a text box containing NONE.

Contact Information

* Volunteer First Name
Test

* Volunteer Last Name
Volunteer

* Cell Phone
850 - 555 - 5555

Work Phone
850 - 488 - 0000

Home Phone
850 - 111 - 1111

Fax
- - -

* Email
ubcounselor@hotmail.com

Place of Employment
-

Address Type (select one)
☒ Home Address ☐ Work Address ☐ Mailing Address

2122 Rose Avenue

City
Tallahassee

State
Florida

Zip
32303

Volunteering

Would You Like to Volunteer This Year?

Funding Year
Fiscal Year 2026-2027

Workshop Selected
[Click to select a workshop](#)

Select a Funding Year
Fiscal Year 2025-2026
Fiscal Year 2026-2027
Fiscal Year 2027-2028

Have You Previously Volunteered?

If yes, number of years?
0

Past Assignments
[View Past Assignments](#)

Dates not available between ___ and ___ for agency visits (list all)

[Add Date Not Available](#)

Conflicts of Interest (list all)

NONE